

HAWKESBURY GOLF & CURLING LTD.

Rules and Regulations

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- I. The purpose and spirit of rules and regulations are to ensure that all members derive the fullest measure of enjoyment from their use of the Club's facilities. It is essential therefore that all members, guests and visitors adhere to pertinent rules and regulations.
- II. The Board of Directors shall have the power to alter, modify, vary or extend for good cause any of the rules and regulations contained herein, or to initiate new regulations.
- III. Certain rules and regulations may be subject to regulations issued by the Alcohol and Gaming Commission of Ontario.

Membership

I. Membership Privileges

Membership privileges are purely personal and are not transferable. Only a member can use the Club's facilities, introduce guests, and sign chits for service.

II. Share Ownership

All Gold, Silver and Bronze adult members are required to own a share in the Hawkesbury Golf & Curling Ltd. corporation.

Specifically, members who join the Club under a new membership plan or the Intermediate or Student categories are only required to own a share when they become full paying members of their selected category. Also, couples are only required to own one share between them.

III. Classifications of Membership

There shall be the following classifications of membership, and the Board of Directors has the right to vary the number of categories, the requirements of each category as well as limiting the number of memberships available in each category by closing or suspending admissions to one or more categories.

Members who join under New Member plans are considered Gold members until the New Member payment plan has expired, at which time the member must join as a Gold, Silver or Bronze member and fulfill all requirements of the selected membership category.

A. Golf Membership

- a) Gold membership
- b) Silver membership
- c) Bronze membership

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- d) Intermediate membership
- e) Student membership
- f) Junior membership
- g) Pre-junior membership
- h) Social Membership

General

All golf members shall pay such membership dues, initiation fees and special assessments as may be set by the Board.

All golf members, except Junior and Pre-junior members, are entitled to all privileges of the Clubhouse and full golf playing privileges, including participation in all tournaments and championships. Junior and pre-junior members may only play in competitions specific to those categories or in other competitions if invited to participate by the Club Captain.

Intermediate Members

An intermediate golf member joins the Club as a Gold, Silver or Bronze member and receives a discount on their annual dues as determined by the Board of Directors for each year. Such a member shall have attained the age of 18 years as of December 31st and shall cease to be such on the 31st day of December in the year in which he or she attains the age of 40 years.

Student Members

A student golf member joins the Club as a Gold, Silver or Bronze member and receives a discount on their annual dues as determined by the Board of Directors for each year. Such a member shall have attained the age of 18 years as of December 31st and is currently attending, on a full-time basis, a recognized institute of learning as a student. A student golf member shall cease to be such, on the 31st day of December in the year in which he or she attains the age of 25 years OR when he or she ceases to be a full-time student in a recognized institute of learning.

Junior Members

A junior member shall cease to be such on the 31st day of December of the year in which he or she attains the age of 18 years.

Junior members are not permitted to attend senior social functions.

Pre-Junior Members

A pre-junior member is one who has attained the age of 9 years as of December 31st and shall cease to be such on the 31st day of December of the year in which he or she attains the age of 11 years.

Pre-junior members are not permitted to attend senior social functions.

Social Membership

A social member must be a common shareholder or the spouse of a common shareholder and shall pay such annual dues as may be set by the Board. A social membership will be for the period from April 1st to March 31st of the subsequent year. A social member shall have no playing privileges of any kind.

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Playing Privileges and Restrictions

Gold, Silver, Bronze, Intermediate and Student Members

The above categories of members enjoy full playing privileges subject to times when the tees are closed to accommodate golf leagues or tournaments that have received Board approval or other events where the General Manager has restricted access to tee times.

Junior Members

Junior members enjoy full playing privileges except are not permitted to play on weekends and holidays prior to noon. In addition, juniors cannot play when the tees are closed to accommodate golf leagues or tournaments that have received Board approval or other events where the General Manager has restricted access to tee times.

Pre-Junior Members

Pre-junior members may only play during junior clinics and after 4 pm on any day and are not permitted to play if tees are closed to accommodate golf leagues or tournaments with Board or General Manager approval.

Disciplinary Actions

The Board shall have the power, by a vote of two-thirds or more of those present at a regular meeting, or at a special meeting of the Directors called for the purpose, to suspend or expel from membership any member whose conduct shall be considered by the Board as improper or unbecoming a member, or in its opinion likely to endanger the welfare, interest, or character of the Club. No member shall be suspended or expelled for any such offence except default in payment without first being notified of the charges against him or her and given an opportunity to be heard by the Board at a meeting called for that purpose. Such notification shall be sufficient if mailed to the member's place of residence as shown on the Club's records by registered mail at least five days prior to the meeting of the Board at which the hearing is granted.

If a member who has been suspended or expelled by the Board desire to appeal the decision, the member must, within thirty (30) days of notification of the Board's decision, request in writing to the Secretary of the Board that he or she be granted such a hearing before the common shareholders of the Company as per item 20 of the by-laws which states, "Special meetings of the common shareholders will be called by the Board of Directors whenever it is deemed necessary, or upon a written request presented by holders of not less than 10% of the subscribed common stock of the Company. Such request must state the nature of the business to be discussed."

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Finance

House Accounts

1. Accounts for purchases or entry fees, incurred at the Club or outside clubs by members, shall be promptly rendered to each member as soon as may be practicable after the end of each month. Such accounts will be due and payable as soon as receipt of the statement from the Club but no later than the end of the month following the month in which the expenses were incurred.
2. House accounts must be paid by cash, cheque, bank e-transfer or via online banking platforms. Such accounts may not be paid by credit card.
3. A 2.5% interest charge per month will be levied on all house accounts more than 30 days overdue.
4. In the event that any member shall neglect or fail to pay the house account or any other indebtedness to the club and such failure to pay continues for a period of thirty (30) days after the due date of the account, such defaulting member will be notified at next rendering of accounts that his or her credit privileges have been suspended pending settlement of any overdue accounts.
5. Should such default continue for a further period of thirty (30) days the member in default shall lose all membership privileges and his continuing membership status shall be reviewed by the Board of Directors. Such members shall be sent a registered notice advising them of their suspension from privileges at the club until their account is put in order, and renewed membership is approved by the Board.

For Example:

Purchases made in May

Due	-	June 30 th
Remove credit	-	July 31 st
Suspended	-	August 31 st

6. Any member in default shall continue to be liable to the club for indebtedness owing.
7. Members that sign up to participate in tournaments or competitions must cancel a minimum of 48 hours in advance of the start of the tournament or competition by advising the Pro Shop or Office. If such notice is not given, the member will be charged the entry fee for the event. Organizers of the specific tournament or competition may override this rule on an exceptional basis only and after review with the General Manager.

Annual Dues and Fees

1. Golf fees will be established by the Board in the month of September for the following year. Golf membership fees shall be considered due on or before April 1st of each year. Fees paid after that

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date may include an additional charge as outlined on membership forms. Fees paid on the 12-month instalment plan commence in October for the next year and will be fully paid at the end of September of the season in question. Should a member who has paid all or part of a season's fees prior to the April 1st due date and then is unable to play for whatever reason, will be entitled to be reimbursed all membership fees paid or may request that those fees be held to apply against future year's membership. A written request for such reimbursement must be made to the Office prior to April 1st.

2. Upon receipt of a written request for termination of membership, the Board will reimburse a portion of a member's fees, or hold to be applied against the following year, in accordance with the formula that one-sixth (1/6) of the annual membership will be retained by the club for each month of the season prior to receipt of the written request. For purposes of partial refunds of membership, the season will be considered to operate from May 1 to October 31st.

For example: For a request for termination of membership received on June 20th, the Club will refund four-sixths of the total membership fee.

For members on the 12-month instalment plan that cease membership after the April 1st due date, any monthly amounts owing will be included in determining the level of reimbursement such members are eligible to receive.

3. Former members who plan to rejoin the Club will only be able to benefit from any special "new member" rate if they have been absent for a full three (3) golf seasons.
4. Any member who has been on a leave of absence or absent for less than 3 seasons and plans to return to full membership in the following year will be permitted to pay a deposit effective the Tuesday after Labour Day and play for the remainder of the current season. The deposit will be applied against the full membership rate for the following season.

Assessments

The Board shall have the power to levy an assessment or impose minimum house spending upon every member of the club. Each member of the club shall be required to pay such assessment based on any payment schedule determined by the Board.

Committees

Appointments and Responsibilities of Committees

1. The following standing committees shall be formed annually keeping in mind the regulations contained herein regarding their formation.
 - i. Golf
 - ii. Finance
 - iii. Membership
 - iv. Greens
 - v. House/Property

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2. Duties of each committee shall be defined by the Board and all regulations recommended for the Club shall be approved by the Board before they shall come into force.
3. The Board of Directors shall appoint annually, at their first meeting after each Annual Shareholders Meeting, from among their number, a chairperson of each of the following standing committees; Finance, Membership, Greens, House. The Board of Directors shall further appoint annually at their first meeting following the Annual Shareholders Meeting, from among their number, a Board representative on the Golf Committee.
4. The Board may establish such other committees (standing or otherwise) as it shall decide.
5. No expense to the Club shall be incurred by any of the committees unless authorized by the Board of Directors. No committee or member thereof shall have power or authority to make any contract in the name of or incur any liability or obligation on behalf of the Club. The duty of the committees shall be to advise and make such recommendations as they deem proper to the Board and see that any recommendations or contracts adopted by the Board are duly observed and performed.
6. The names of the officers, directors, and chairperson of all committees shall be posted in the Clubhouse in a conspicuous place. Members of all standing committees shall also be posted in locker rooms and on primary notice boards.

7. Golf Committee

The duty of the Golf Committee shall be to plan, organize and administer all golf functions involving all classifications of golf membership; advise and make such recommendations as it deems proper to the Board through the representative appointed by the Board; see that any recommendations adopted by or contract made by the Board, on all matters pertaining to golf activities of the Club, are duly observed and performed.

- The Golf Committee has responsibility for all leagues and competitions available to club members. The operation of any of these leagues or competitions may be delegated to non-Committee members but remain the ultimate responsibility of the Golf Committee.
- The Golf Committee has responsibility for administering handicap rules and course setup with respect to any leagues or competitions for club members.
- A representative of the Golf Committee is to be appointed as a member of the Greens Committee to provide Golf Committee views on course setup as well as bring Greens Committee questions back to the Golf Committee.

8. Finance Committee

The Finance Committee shall have the supervision of all records, books of account and the direction of the financial matters of the Club generally. It shall also advise and report to the Board concerning such matters at regular meetings of the Board of Directors or if necessary, directly to the President.

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It shall be responsible for obtaining from the Chairperson of each of the Committees, statements of estimated expenses of each committee for the ensuing year. Upon receipt of such statements as soon as possible prior to the Annual Shareholders' Meeting, it shall prepare a budget or statement of estimated revenue and expenses for the ensuing fiscal year. It shall also prepare statements showing the estimated cash position of the Club at the end of the year and present these statements to the Board of Directors for approval.

9. Membership Committee

The Membership Committee shall keep or cause to be kept up-to-date the register of all members and of all classifications of membership applications and supply the Secretary with a list of changes for inclusion in the minutes of the meetings of the Board. It shall submit to the Board at each of its meetings, summaries of applications for membership, resignations or transfers from one classification of membership to another and shall advise and report to the Board in regard to matters dealing with membership generally.

10. Greens Committee

The duty of the Greens Committee shall be to advise and make such recommendations as they deem proper to the Board, and to see that any recommendations adopted by, or contract made by the Board, on all matters pertaining to the Club grounds is duly observed and performed.

The Greens Committee will consist of a Board member (Greens Chairperson), Golf Professional, one member from the Golf Committee, and one or more members from the membership at large appointed by the Chairperson.

11. House/Property Committee

The duty of the House Committee shall be to advise and make such recommendations as they deem proper to the Board, and to see that any recommendations adopted by, or contract made by the Board, on all matters of the management and operation of the Clubhouse, are duly observed and performed.

The House Committee will consist of a Board member (House Chairperson) and at least two (2) other golf members.

12. Ex-Officio members of committees

The President is an ex-officio member of all committees.

General

1. Pace of Play and Courtesy on the Course

In the interest of all, golfers should play without delay. Faster players should always be permitted to play through slower players if there is space in front of the slower group. Golfers searching for the ball should signal players behind them to pass as soon as it becomes apparent that the ball will not easily be found.

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If a foursome fails to keep its place and loses in distance one clear hole on the players immediately in front, THE FOURSOME MUST REQUEST THE FOLLOWING PLAYERS TO PASS.

Upon completion of their first nine holes, players who do not go promptly, when it is their turn, to the 10th tee shall relinquish their space.

Members are expected to be courteous to all golfers on the golf course and report any significant violations of etiquette, pace of play or course maintenance to the Pro Shop staff or General Manager.

2. Care of the Course

In the general area of the course, a player should ensure that;

- Any turf cut or displaced by him is replaced at once and pressed down.
- should check the green where the ball landed to determine if there is a ball mark, and if there is, the golfer must repair it.
- Bunkers are to be raked after playing a stroke

3. Use of Power Carts

Member-owned ride-on power carts will not be allowed on the golf course. Power carts are available to members through the Pro Shop. Power carts may not be driven by players under 16 years of age.

Power carts must be kept a minimum of 40 feet from the greens at all times, unless a member has been approved for a handicap flag by the Pro Shop. Players with a handicap flag are expected to drive the carts to the back of each putting green where the player may then disembark. Even with a flag, power carts should not be driven on the fringes of greens.

Power carts must be kept on paths near tees and greens and always be kept on paths on par 3 holes. Instructions on the use of power carts are included on each cart.

4. Dress Code

Players on the golf course are required to wear appropriate golf attire.

Prohibited:

- Jeans
- Sweatpants or other gym-style attire
- Tank tops
- T-shirts

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5. Use of Club Facilities

The Board and General Manager welcome suggestions regarding the management of the Club. No member shall personally reprimand an employee. Any inattention or incivility on the part of an employee should be reported to the General Manager.

The Club is licensed for the sale of its own liquor or beer. Consuming alcohol not purchased at the Club is strictly prohibited.